**Provost Public School Council**

*September 10th, 2024*

*Meeting Minutes*

In attendance: Brittany Baynham, Amanda Shirtliffe, Corinne Trenerry, Stacy Brouwer, Candace Swanson, Karen Green, Dakota Tizzard, Nicole Gillies

1.0 Call Meeting to Order-meeting called to order by Brittany at 7:01 pm.

2.0 Approval of Minutes from May 7th Meeting- Motion to approve minutes as presented by Amanda . Seconded by Karen.

3.0 Consideration of Agenda-no additions

4.0 Correspondence

5.0 Reports

a) Trustee - a new trustee, Stephanie Spornitz will now be representing our school. A report with an introductory letter was read by Stacy Brouwer.

b) Principal- A report from Nicole Fraser and the Brite program was given for parents to read. Stacy reviewed the Link tree, school website, fee schedule and Assurance plan for the year. Stacy reviewed some events happening in the school, they can be viewed on the linked copy of the report. Stacy shared some school needs such as support with the outdoor flower beds and court yard maintenance, the replacement of a chromebook cart, games room being changed or organized and set up, possible support with the library at lunch.

c) Student Representative-SLAC will be helping with the Terry Fox run starting with a kick off assembly with the hopes of doing a color run to celebrate reaching the goal of reaching $10 000. SLAC will be doing snack boxes for students in school. Muffin Mondays and Cookie Crazies will continue in the school as well as Subway and A&W lunches.

d) Questions and comments about reports: All comments can be forwarded to Stacy regarding the assurance plan via email.

6.0 Business Arising from Minutes

a) Track and Field Update- Income was $2359.

Profit was $880. PPS did ribbons and the booth. So this current year STA will do both ribbons and booth. Brittany will connect with STA regarding this.

7.0 New Business

a)Engagement letter to parents-Brittany has drafted a letter to inform and engage parents in the school. It will be sent to parents via email as well in paper format. It can be sent also as a link on the facebook page.

b) Meeting dates for the year- November 5, January 7th,March 11th, April 1st, June 3rd,

c) List of directors: Candace Swanson, Nicole Gillies, Larissa Specht

d) Contact sheet-will be given out.

e) Grad (added by Nicole)- invitations to grad could be given out to families that have moved away or been part of the class in the future.

f) Possibility of Google Meet for future meetings. A test would need to be done.

8.0 Next Meeting – November 5th, 2024

 9.0 Adjourned at 8:12 pm.